

Careskills
ACADEMY

Part of iHasco®

New Platform: How to Start and Complete Your Training

Learner guide



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Where are my courses?

Log in here: www.atlas-hub.co.uk

Upon log in, you will see the dashboard with all courses assigned to you.

1. **My Learning:** a list of all your course
2. Courses may be categorized as Mandatory or Optional:
 - 2a. **Mandatory:** These are required by your company.
 - 2b. **Optional:** Please refer to your workplace manager for the priority of these courses.

If you don't see a division in your dashboard, all courses are considered Mandatory.

1

My learning

Welcome back Daria

Sort by: D

2a

Mandatory courses (3 courses assigned)

- Autism (Careskills) - In progress
- Basic Life Support (Careskills) - Not started
- Appraisal (Careskills) - Passed on 24/04/2025

2b

Optional courses (3 courses assigned)







- Anxiety (Careskills) - Expired on 01/02/2025
- Accessible Information (Careskills) - Failed, please try again
- A Care Workers Role (Careskills) - Passed on 24/04/2025

What are course statuses?







Under each course title, you'll see its status depending on where you are in your training:

- **Not Started**
- **In Progress**
- **Passed on [date]**
- **Failed**
- **Expired on [date]**

Mandatory courses (3 courses assigned)

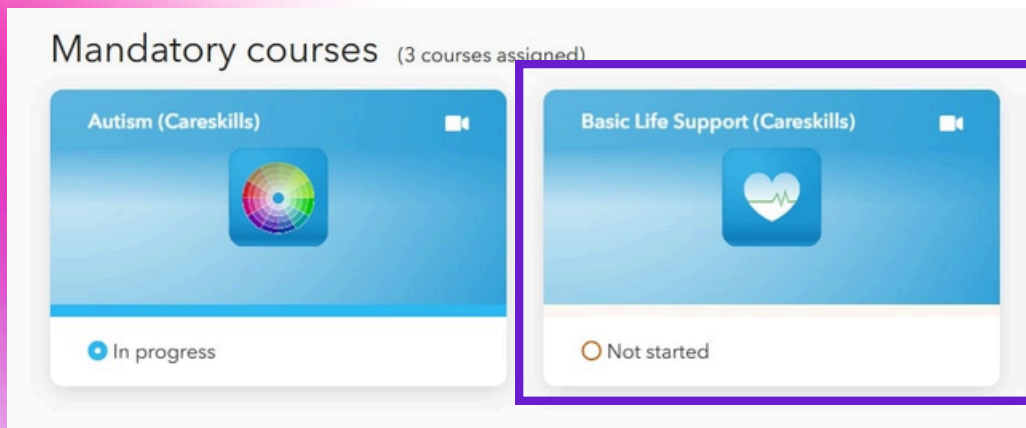
Autism (Careskills)	Basic Life Support (Careskills)	Appraisal (Careskills)
		
 In progress	 Not started	 Passed on 24/04/2025

Optional courses (3 courses assigned)

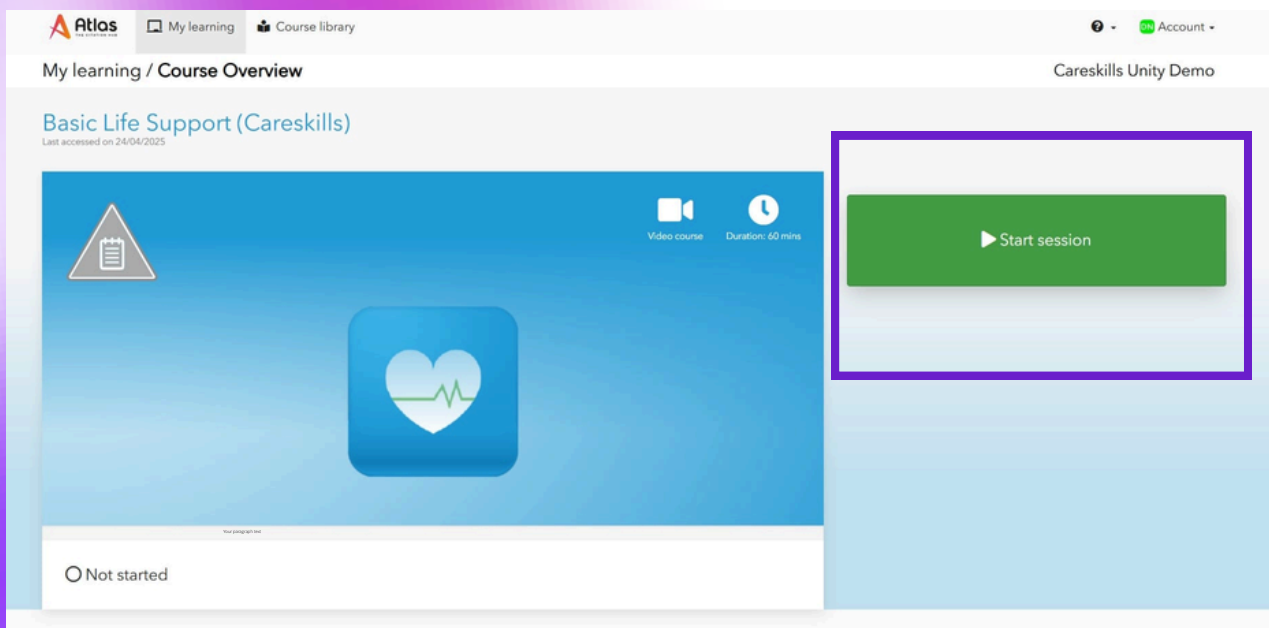
Anxiety (Careskills)	Accessible Information (Careskills)	A Care Workers Role (Careskills)
		
 Expired on 01/02/2025	 Failed, please try again	 Passed on 24/04/2025

How to start a course?

1. Click on a course tile.



2. Click on "Start session".



How to navigate the training?

- Click the arrow button to start the course.
- To progress, complete the content on each slide and use the right arrow to move forward.
- Be sure to read the on-screen instructions carefully—they provide helpful guidance on interactive features and how to complete tasks.



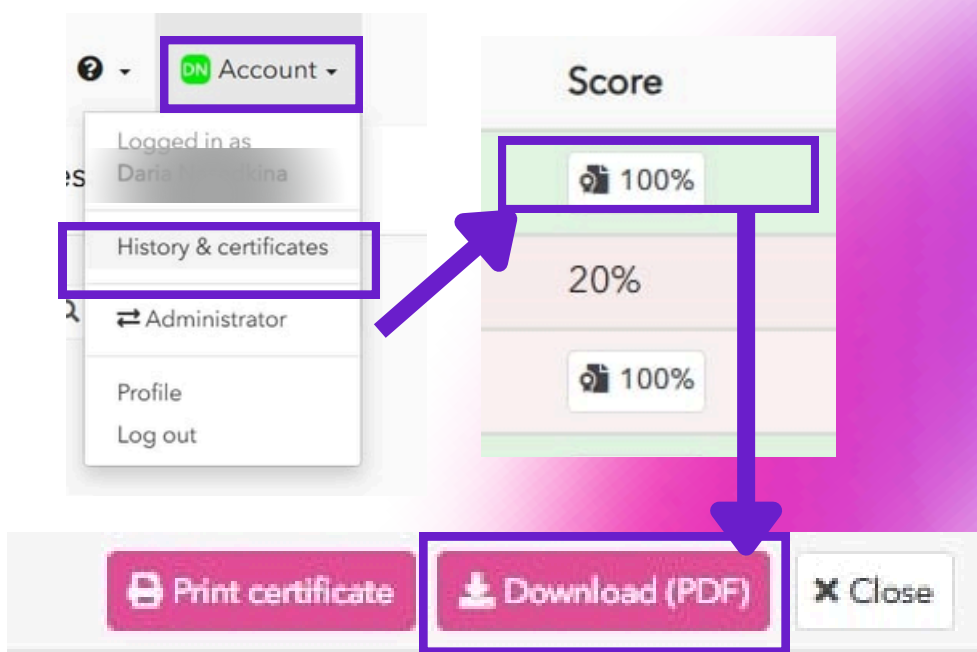
How to exit the training?

1. Click **"Back to My Learning"** in the top right corner.
2. Then click **"My Learning"** in the top left corner to access your dashboard with all your courses.

How to download my certificate?

Certificates can only be downloaded if this feature is enabled by your company.

1. Click on **"Account"** in the top right corner.
2. Click on **"History and certificates"**.
3. If available, click on the certificate that you want to download.
4. In the new tab you will see your certificate - click **"Download (PDF)"** in the top right corner.



You are all set!

What now?



Start your training,
you are going to smash it!



Having troubles **logging in**?
Check out [this guide](#).



If you have **issues with the platform**, please
[submit a support ticket here](#) and we will
assist as quickly as possible.